

July 23, 2015

State Fiscal Accountability Authority
1205 Pendleton Street, 5th Floor
Edgar Brown Office Building
Columbia, South Carolina 29201

Re: Composite Account Curator's Checkbook

Pursuant to Proviso 117.84 of the FY 2015-16 Appropriations Act, the South Carolina State Museum would like to disclose the following information pertaining to composite reservoir bank accounts. The Museum has one composite reservoir bank account, entitled *Curator's Checkbook*, with Wells Fargo Bank in Columbia, SC. The account is used for minor acquisitions for the museum's collections.


The Curator of History, JoAnn Zeise; the Curator of Art, Paul Matheny; and Robyn Adams, the Registrar are authorized signers on the account. Bonnibel Moffat, Finance Director, reconciles the account monthly to include the data related to expenditures, deposits, and balances.

The attached spreadsheet includes the beginning balance July 1, 2014 of \$4,945.00 and all transactions for fiscal year 2015. The ending balance as of June 30, 2015 is \$5,000.00

This composite reservoir bank account was included in the Museum's recent audit by the SC Auditors Office, no discrepancies were noted. Also attached is the Consolidated Procurement Code Exemption for this account that was approved July 17, 1991.

If you have any questions, please let me know.

Sincerely,


William P. Calloway
Director

**FY 2014-15 Bank Account and Transparency Accountability Report
 FY 2015-16 Appropriation Act, Proviso 117.84**

Agency Name/Number: SC Museum Commission
Account Name: Curator's Checkbook
Purpose of Account: Museum Acquisitions

Exemption Requested: Yes No X
If exemption is requested, reason:

Exemption Approved in Prior Year: Yes No X

Authorized Personnel

Check Writing/Withdrawal:

Name: JoAnn Zeise
 Title: Curator of History

Name: Paul Matheny
 Title: Curator of Art

Name: Robyn Adams
 Title: Registrar

Reconciliation:

Name: Bonnibel G Moffat
 Title: Finance Director

Financial Information

Beginning Balance at July 1, 2014: 4,945.00

Detailed Transactions During FY 2014 -2015:

Deposits (Please list each deposit separately. Add lines as needed.)

DATE	Amount	Source	
10/10/2014	55.00	Fox Shoe Repair	Straps for 1926 Alvan Clark Telescope
10/10/2014	500.00	Gene Matthews	Addie Sims Art Collection Acquisition
4/20/2015	4,000.00	Louis Price	Mandolin and Guitar Acquisition

Withdrawals: (Please list each withdrawal separately. Add lines as needed)

DATE	Amount	Payee	Description of Goods/Services Purchased
9/15/2014	500.00	Gene Matthews	Addie Sims Art Collection Acquisition
6/5/2015	4,000.00	Louis Price	Mandolin and Guitar Acquisition

Ending Balance at June 30, 2014: 5,000.00

June 2015
Curator's Check Book
Comptroller General's Office
Composite Account 2079900430563

06/01/15 Beginning Balance	\$	1,000.00
Less Outstanding Checks	\$	-
Deposits	\$	4,000.00
06/30/15 Ending Balance	\$	5,000.00

June 2015
Curator's Check Book
Wells Fargo
Composite Account 2079900430563

06/01/15 Beginning Balance	\$	-
Transfer Debit	\$	(4,000.00)
Deposits	\$	4,000.00
06/30/15 Ending Balance	\$	-

Prepared by: Bonnyne [Signature] Date: 7/22/15

Approved: [Signature] Date: 7/22/15

The South Carolina State Museum would like to disclose the following information pertaining to its composite reservoir bank account. The Museum has one composite reservoir bank account, entitled *Curator's Checkbook*, with Wells Fargo Bank in Columbia, SC. The account is used for minor acquisitions for the museum's collections that may not exceed \$1,500 per artifact. The Curators checkbook is available for museum curators to purchase objects or specimens for the permanent collection under circumstances that other means of payment (purchase order, visa card, etc) are not accessible.